UNIVERSITY OF MINNESOTA | EXTENSION

Invasive
BLITZ

Invasive Species Project Planner

Directions: *This worksheet is a tool to help you think through and record the many aspects of an invasive species removal project. Use it as a discussion guide when you sit down with the natural resource professional who will advise you on your project. Record your decisions, plans and activities here for future reference.*

THE LOCATION

Name of work site _____

Location of work site _____

Natural resource professional advisor for this project _____

Advisor's contact information _____

INVASIVE SPECIES WORK PLAN

What invasive species will I target at this site? _____

_____

Describe the state of the invasion before I begin work *(acres impacted, density, types of invasives, work done to date)*: Date_____

Description:

What laws and regulations influence my work on this site?

What work will I do in each season:

	SPRING	SUMMER	FALL	WINTER
YEAR 1				
YEAR 2				
YEAR 3				

Will chemical applications be a part of my removal plan? If yes, who/how?

How will I dispose of the invasive plants?
Note: If burning is part of the plan, be sure to double check burning regulations for the area.

What ecological restoration activities will I undertake to help prevent new invasive species infestations?

Additional documents: You may also want a map of the work site, aerial photograph, photos, and/or site management plan.

VOLUNTEERS

Note: Volunteers serve on behalf of the site or sponsoring agency, not the University of Minnesota (unless it's a U of M facility or property). Because liability falls on the sponsoring agency/organization, the sponsor's safety rules must be adhered to. Check with the sponsor to identify relevant rules.

Where can I find volunteers to help with this work?

Group _____ Contact info _____

Group _____ Contact info _____

Group _____ Contact info _____

Group _____ Contact info _____

How will I communicate volunteer needs to these groups?

Will I limit volunteer participation to adults?
       YES – how will I communicate this?

       NO – what tasks can younger participants help with? Who will supervise youth?

For whom are these volunteers volunteering? *(Stated another way: What agency/organization accepts the liability for volunteers at this site?)* Does this agency/org require volunteer screening?

What education or training will I provide to volunteers ahead of time? *(plant identification, tool safety, etc.)*

What steps will I take to minimize risk for participants? *(See Risk Management Plan worksheet)*

WORK EVENTS

Spring: PlayCleanGo Day is _____   Fall: Public Lands Day is _____

Take alongs for each Invasive Blitz Work Event:
- ☐ First aid kit   ☐ Safety equipment   ☐ Sign in form
- ☐ Cell phone   ☐ Camera   ☐
- ☐ Tools/Gloves   ☐ Outreach materials

Invasive Blitz Work Event 1 | Date:

BEFORE	
Start time	
End time	
Volunteers (who? # needed?)	
Tasks	
Additional arrangements necessary? ☐ Bathrooms? ☐ Water? ☐ Shade? ☐ Tools? ☐ Risks? ☐ Other:	
What educational activities can be incorporated into this event?	

AFTER	
Hours worked	
Number of ADULT volunteers who worked	
Numer of YOUTH volunteers who worked	
Work completed - Volume of material removed - Acres affected	
Anecdotal description of accomplishments:	

Invasive Blitz Work Event 2 | Date:

BEFORE	
Start time	
End time	
Volunteers (who? # needed?)	
Tasks	
Additional arrangements necessary? ☐ Bathrooms? ☐ Water? ☐ Shade? ☐ Tools? ☐ Risks? ☐ Other:	
What educational activities can be incorporated into this event?	

AFTER	
Hours worked	
Number of ADULT volunteers who worked	
Numer of YOUTH volunteers who worked	
Work completed - Volume of material removed - Acres affected	
Anecdotal description of accomplishments:	

Invasive Blitz Work Event 3 | Date:

BEFORE	
Start time	
End time	
Volunteers (who? # needed?)	
Tasks	

Additional arrangements necessary?
☐ Bathrooms? ☐ Water? ☐ Shade? ☐ Tools? ☐ Risks?
☐ Other:

What educational activities can be incorporated into this event?

AFTER	
Hours worked	
Number of ADULT volunteers who worked	
Numer of YOUTH volunteers who worked	
Work completed - Volume of material removed - Acres affected	

Anecdotal description of accomplishments:

NOTES

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